Applyra

User Guide

How to install the Applyra extension, what to fill in, and how to use it every day to apply on Naukri, iimjobs and Instahyre.

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3. Accept the terms
4. Activate your licence
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Extension version 1.5.3

applyraofficial.com

1 Before you start

Setup takes about 10 minutes, once. After that Applyra runs every day on its own.

You need

- [ ] A laptop or desktop with **Google Chrome** or **Microsoft Edge** (Windows or Mac).
- [ ] Your **Applyra licence key**. It starts with `APL-` (or `TRIAL-` for a trial) and arrives by email from **keys@applyraofficial.com** a few minutes after you pay. Check Spam or Promotions if you don't see it.
- [ ] Accounts on the job sites you want to use: **Naukri**, **iimjobs** and/or **Instahyre**, with your profile and CV already filled in on each site.
- [ ] Your **CV** as a PDF or Word file (under 5 MB).
- [ ] Your numbers ready: current CTC, expected CTC, notice period, total and relevant experience.

How Applyra works, in one minute

Applyra is a browser extension. It opens the job sites in your browser, using the logins you already have there, finds jobs that match your preferences and clicks Apply for you. When a recruiter asks questions ("What is your notice period?"), it answers with the answers you saved. Jobs it cannot apply to are listed for you to do by hand.

Your passwords stay with you

Applyra never asks for, sees or stores your job-site passwords. You sign in to each site yourself, once, in the same browser.

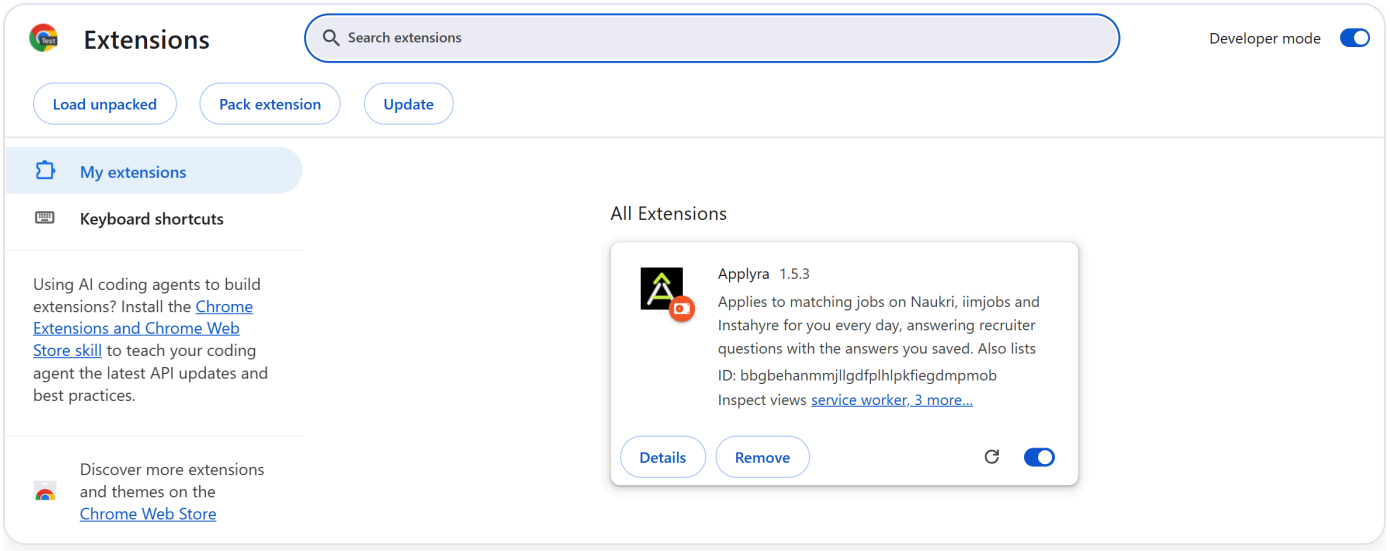
Use it responsibly

Job sites can limit accounts that apply too fast. Keep the daily limits modest (the defaults are safe), keep your answers true, and start with a **Dry run**.

2 Install the extension

Applyra is not on the Chrome Web Store yet, so you add it from a folder. It's quick.

1. **Download** the Applyra ZIP from **applyraofficial.com** (Product page, or the page you land on after paying).
2. **Unzip it.** Right-click the ZIP and choose **Extract All**. Move the folder somewhere you won't delete it, for example `Documents\Applyra`. The browser loads Applyra from this folder every time, so **don't delete or move it** later.
3. Open a new tab and go to `chrome://extensions` (Chrome) or `edge://extensions` (Edge).
4. Turn on **Developer mode** (top right in Chrome, left side in Edge).
5. Click **Load unpacked** and choose the unzipped folder (the one that contains `manifest.json`).
6. Applyra appears in the list. Click the **puzzle-piece icon** in the toolbar and **pin** Applyra so its icon is always visible.



chrome://extensions with Developer mode on: Load unpacked (top left) and the Applyra card.

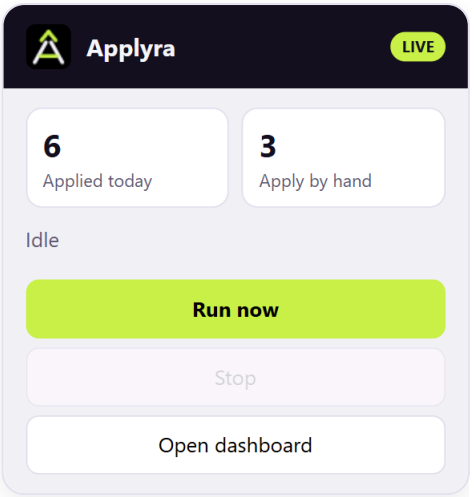
"Developer mode" warning?

Chrome may show a small banner about developer-mode extensions when it starts. That's normal for extensions added from a folder; just close it.

3 Open Applyra and accept the terms

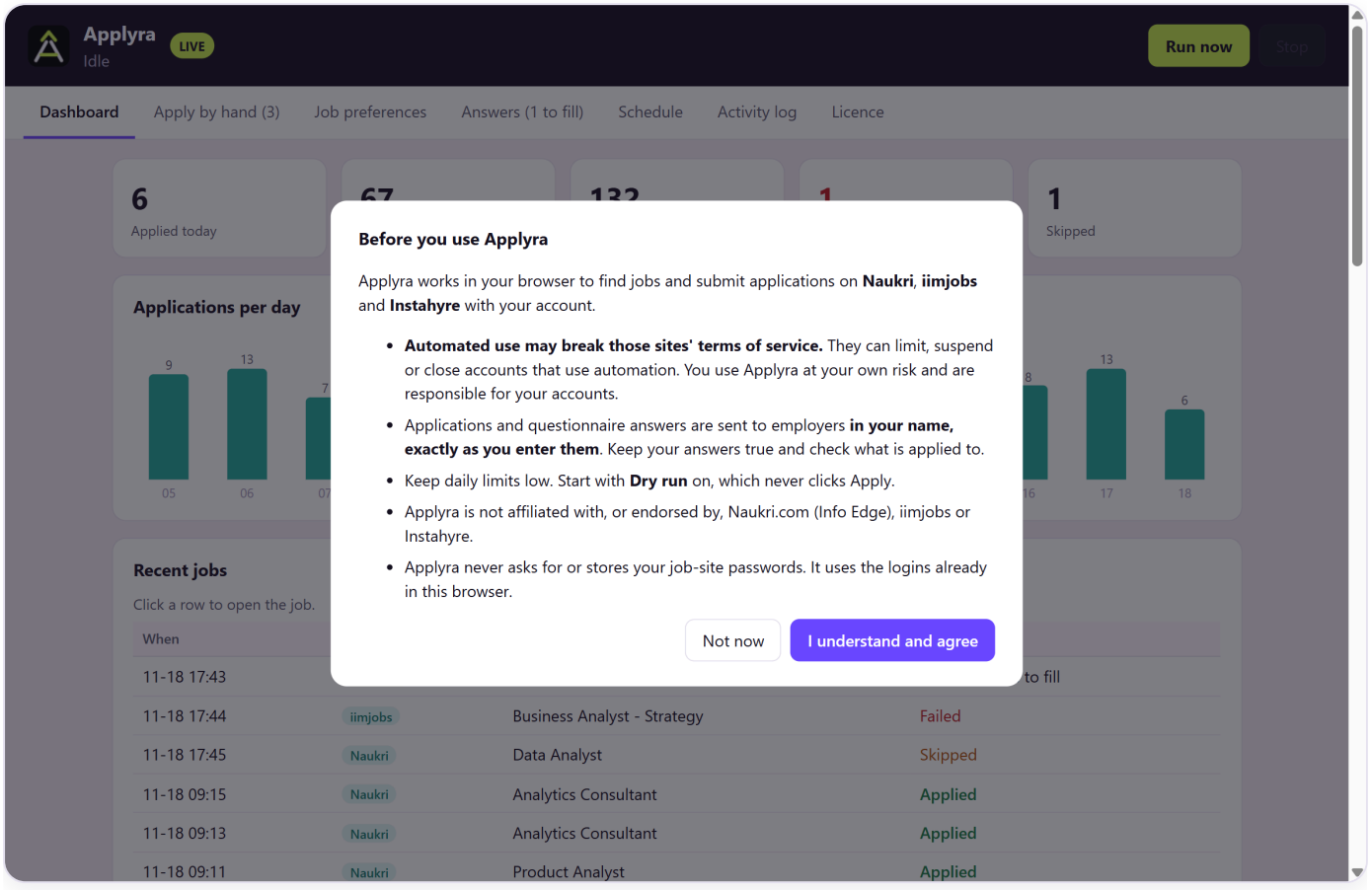
Click the Applyra icon in the toolbar. A small window opens with today's count and three buttons:

- **Run now** starts a run immediately.
- **Stop** stops a run in progress.
- **Open dashboard** opens the full Applyra page, where all the settings are.



The badge at the top says **DRY RUN** (finds jobs, applies to nothing) or **LIVE** (really applies).

Click **Open dashboard**. The first time, Applyra shows a short notice about using automation on job sites. Read it and click **I understand and agree**.



The one-time notice. Applyra stays in dry-run mode until you accept it.

4 Activate your licence

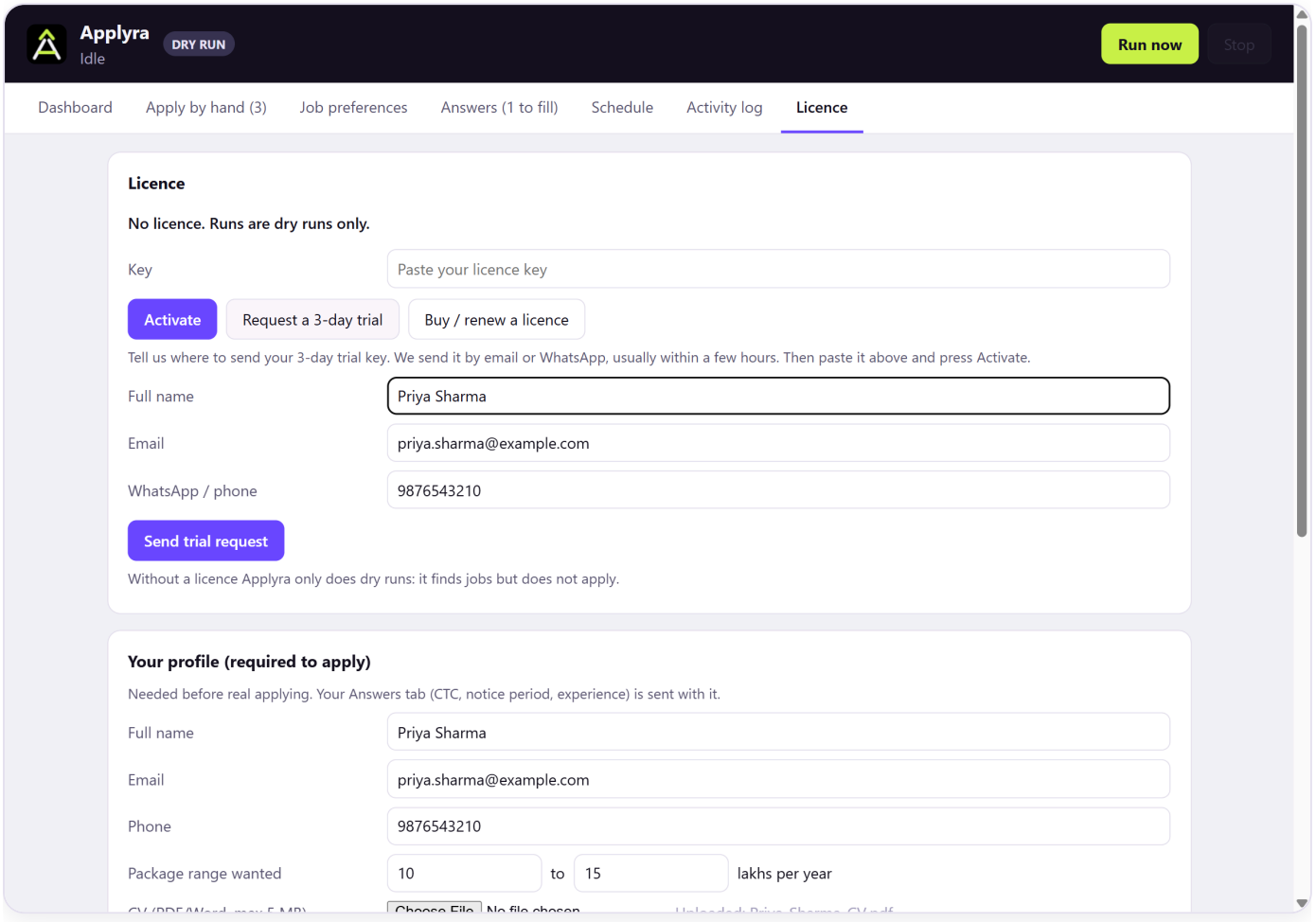
Without a licence Applyra only does dry runs: it finds jobs but never applies.

1. In the dashboard, open the **Licence** tab (last tab).
2. Copy the key from your email (it starts with `APL-` or `TRIAL-`) and paste it in the **Key** box.
3. Click **Activate**. The line above the box turns green, for example *"Active: 3 months, 87 day(s) left"*, and the badge at the top changes to **LIVE**.

> **When do my days start?**
> Your plan starts the moment you press Activate, not when you paid. One key works in **one browser** at a time. If you change laptop or browser, email support and we'll move it.

No key yet?

On the same tab, **Request a 3-day trial** or **Buy / renew a licence** opens a short form (name, email, WhatsApp number). For a paid plan it then opens the payment page; your key arrives by email. If you already have a key, **Buy / renew** extends that same key, so there's nothing new to paste.



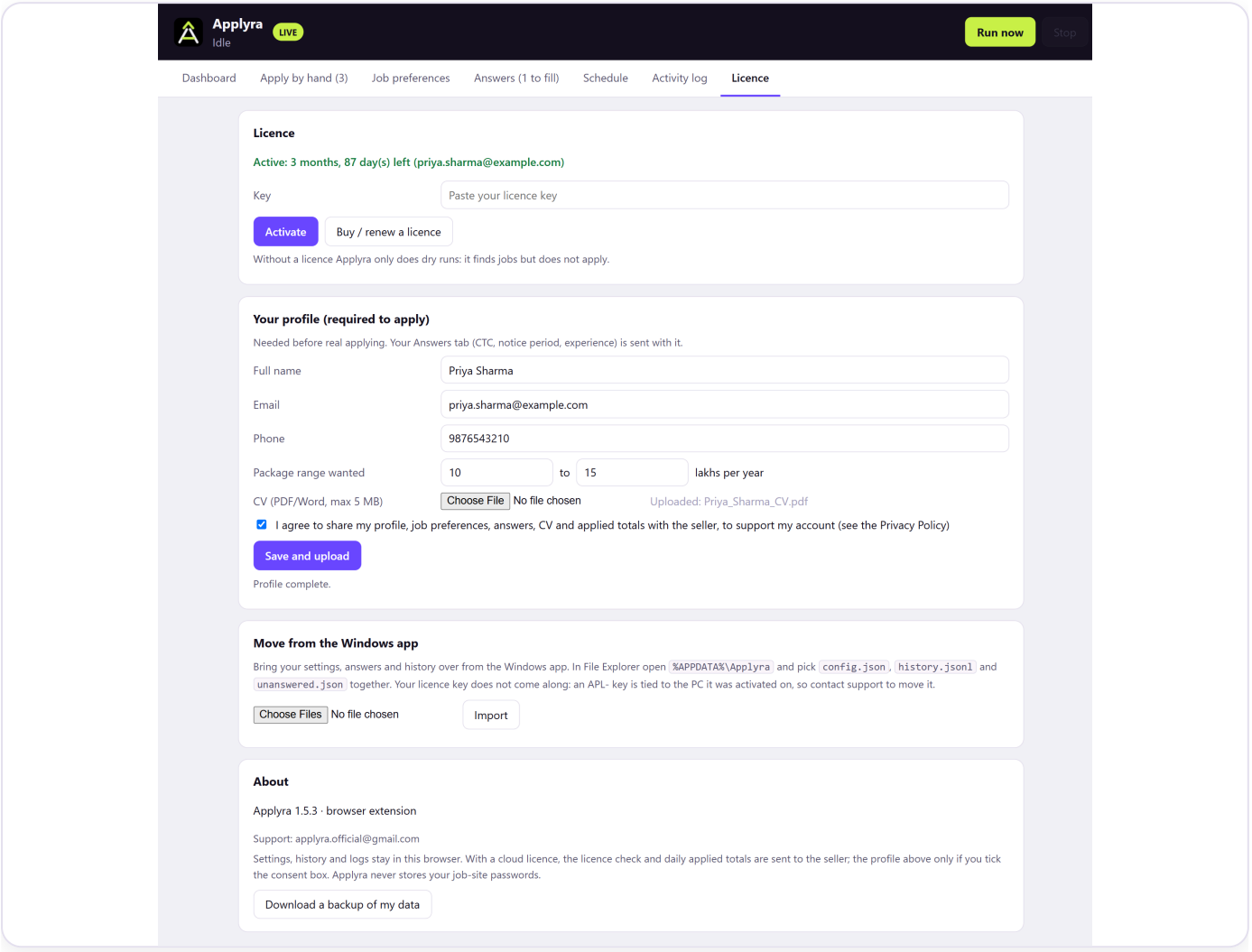
The request form that opens from Request a 3-day trial / Buy / renew a licence.

5 Fill in your profile

Still on the **Licence** tab, under **Your profile (required to apply)**. Real applying stays off until this is complete.

Field	What to enter
Full name	Your name as on your CV.
Email	The email you check. Use the same one you gave when you paid.
Phone	Your 10-digit mobile number.
Package range wanted	Minimum and maximum salary you're looking for, in lakhs per year (e.g. 10 to 15).
CV	Click **Choose File** and pick your CV (PDF or Word, max 5 MB).
Consent box	Tick it to allow your profile and CV to be shared with Applyra support, so we can help with your account (see the Privacy Policy).

Then click **Save and upload**. You should see **"Profile complete."** under the button.



Licence tab: an active key at the top, the completed profile below.

6 Sign in to the job sites

Applyra uses the logins already in your browser, so sign in once to each site you'll use.

1. In the **same browser** (and same browser profile) where Applyra is installed, open **naukri.com**, **iimjobs.com** and/or **instahyre.com**.
2. Sign in normally, and tick "Keep me signed in" / "Remember me" if the site offers it.
3. Make sure your profile and CV on each site are up to date: employers see those, not Applyra's copy.

Signed out later?

If a site logs you out, the daily run notes it in the Activity log and tries that site again every 30 minutes the same day. Just sign in again and it carries on.

Instahyre

Applyra applies to Instahyre's own **Recommended jobs** for you, so keep your Instahyre profile, skills and preferences accurate.

7 Job preferences

Tell Applyra which sites to use and which jobs to apply to. Changes save automatically (you'll see "Saved" at the top).

Sites

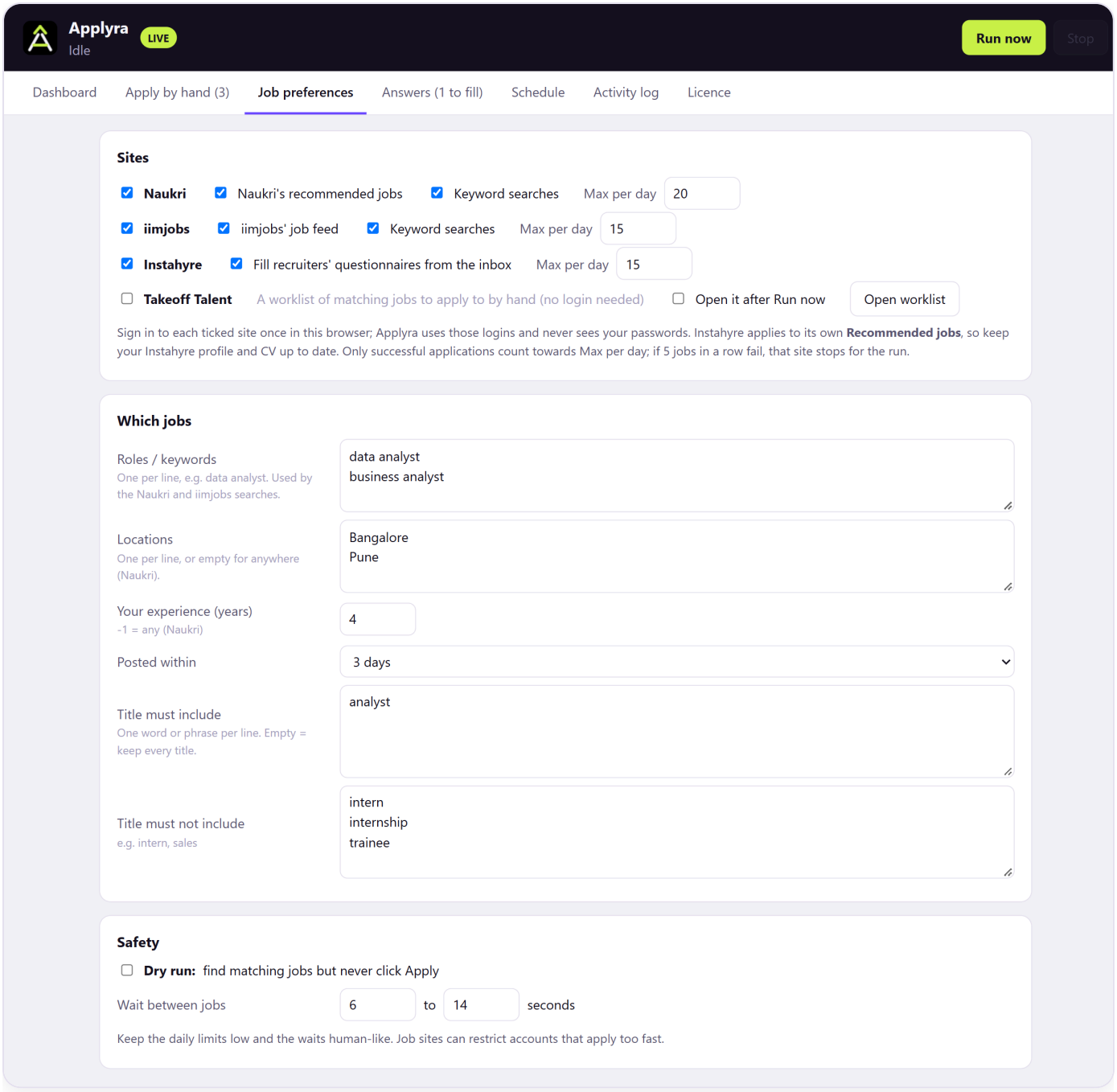
Setting	What it does
Naukri / iimjobs / Instahyre	Tick each site you want Applyra to apply on.
Recommended jobs / job feed	Also apply to the site's own suggestions for you.
Keyword searches	Search the site for your Roles / keywords (below).
Fill recruiters' questionnaires	(Instahyre) Answer questionnaires recruiters send to your Instahyre inbox.
Max per day	Most applications per site per day. The defaults (20 / 15 / 15) are safe; don't go much higher.
Takeoff Talent	Optional. Makes a list of matching Takeoff Talent jobs for you to apply to by hand (no login needed).

Which jobs

Field	What to enter
Roles / keywords	One job title per line, e.g. *data analyst*, *business analyst*.
Locations	One city per line, or leave empty for anywhere.
Your experience (years)	Your total years of experience. `-1` means any.
Posted within	Only jobs posted in the last 1, 3, 7, 15 or 30 days. 3 days is a good start.
Title must include	Optional. A job is applied to only if its title contains one of these words (e.g. *analyst*). Empty = any title.
Title must not include	Words that rule a job out, e.g. *intern*, *sales*, *trainee*.

Safety

Dry run	**Leave this ticked for your first run.** Applyra then finds matching jobs but never clicks Apply, so you can check what it would do.
Wait between jobs	A random pause between applications, so it looks human. Keep the default 6 to 14 seconds.



Job preferences, filled in for an analyst looking in Bangalore and Pune.

8 Answers

Recruiters often ask questions when you apply. Applyra answers them from this tab, sending exactly what you write, so keep every answer true.

Standard answers: fill in all of these

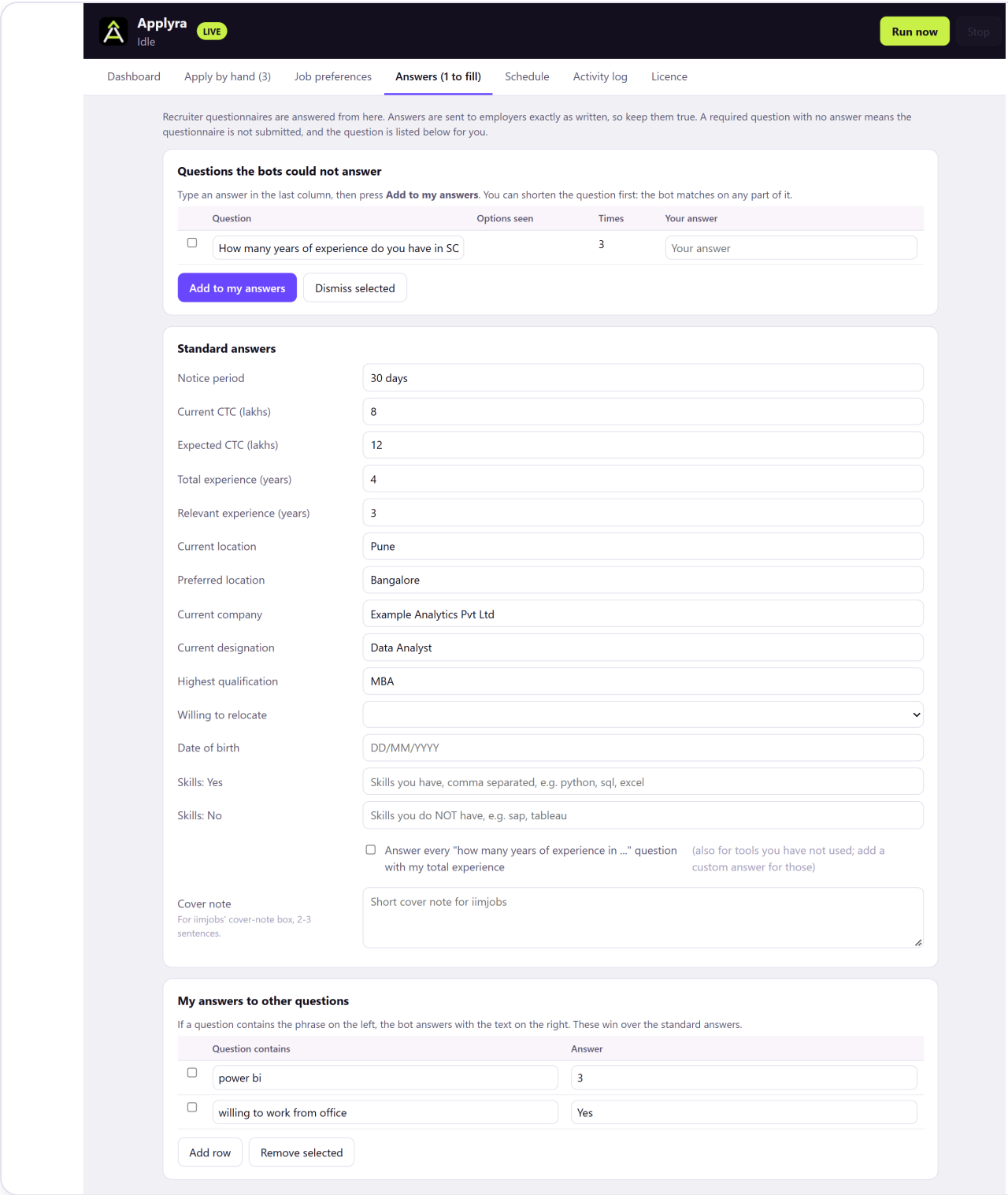
Field	Example
Notice period	30 days (or "Immediate")
Current CTC / Expected CTC (lakhs)	8 / 12
Total / Relevant experience (years)	4 / 3
Current / Preferred location	Pune / Bangalore
Current company, designation	Your current employer and job title
Highest qualification	MBA, B.Tech, B.Com…
Willing to relocate, Date of birth	Pick Yes/No; DD/MM/YYYY
Skills: Yes / Skills: No	Comma-separated skills you have (python, sql, excel) and don't have. Used for "Do you know X?" questions.
Cover note	2-3 sentences, used where iimjobs asks for a cover note.

My answers to other questions

For any other question, click **Add row**: on the left type a phrase from the question (e.g. *power bi*), on the right your answer (e.g. *3*). If a question contains that phrase, Applyra uses your answer. These win over the standard answers.

Questions the bots could not answer

When a site asks something Applyra has no answer for, it skips that application and lists the question at the top of this tab (the tab name shows **"Answers (1 to fill)"**). Type your answer in the last column and click **Add to my answers**. Next run, that question is answered automatically.

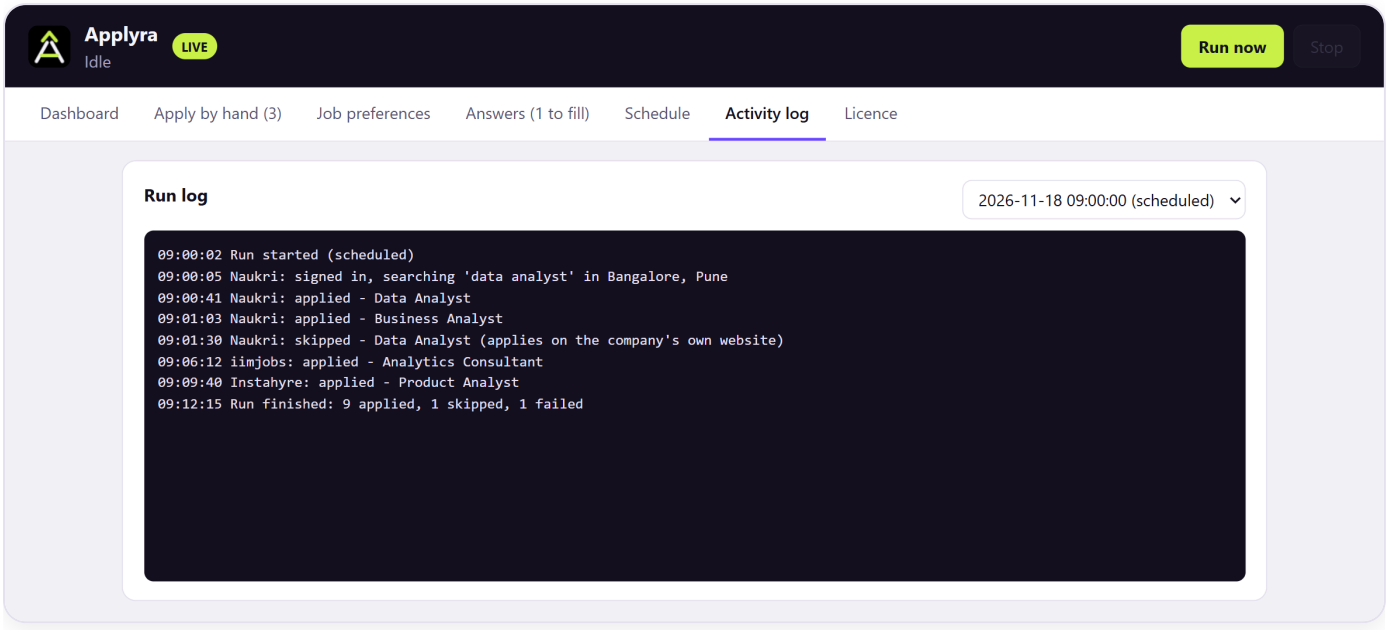

Applyra
Idle
LIVE
Run now
Stop
Dashboard
Apply by hand (3)
Job preferences
Answers (1 to fill)
Schedule
Activity log
Licence
Recruiter questionnaires are answered from here. Answers are sent to employers exactly as written, so keep them true. A required question with no answer means the questionnaire is not submitted, and the question is listed below for you.
Questions the bots could not answer
Type an answer in the last column, then press Add to my answers. You can shorten the question first: the bot matches on any part of it.
Question
Options seen
Times
Your answer
How many years of experience do you have in SC
3
Your answer
Add to my answers
Dismiss selected
Standard answers
Notice period
30 days
Current CTC (lakhs)
8
Expected CTC (lakhs)
12
Total experience (years)
4
Relevant experience (years)
3
Current location
Pune
Preferred location
Bangalore
Current company
Example Analytics Pvt Ltd
Current designation
Data Analyst
Highest qualification
MBA
Willing to relocate
Date of birth
DD/MM/YYYY
Skills: Yes
Skills you have, comma separated, e.g. python, sql, excel
Skills: No
Skills you do NOT have, e.g. sap, tableau
Answer every "how many years of experience in ..." question with my total experience
(also for tools you have not used; add a custom answer for those)
Cover note
For iimjobs' cover-note box, 2-3 sentences.
Short cover note for iimjobs
My answers to other questions
If a question contains the phrase on the left, the bot answers with the text on the right. These win over the standard answers.
Question contains
Answer
power bi
3
willing to work from office
Yes
Add row
Remove selected

9 Your first run

1. Check **Dry run** is ticked (Job preferences → Safety).
2. Click **Run now** (top right of the dashboard, or in the toolbar popup).
3. Applyra opens its own browser window and works through each ticked site. **Don't close that window**; it closes by itself when the run is done (usually 5-15 minutes).
4. Open the **Activity log** tab to see what happened: which jobs it found and what it would have done.
5. Happy with the jobs it picked? Go to **Job preferences** → **Safety**, **untick Dry run**, and click **Run now** again. The badge now says **LIVE** and Applyra really applies.

Wrong kind of jobs?

Tighten **Title must include** / **Title must not include** and the keywords, then do another dry run.

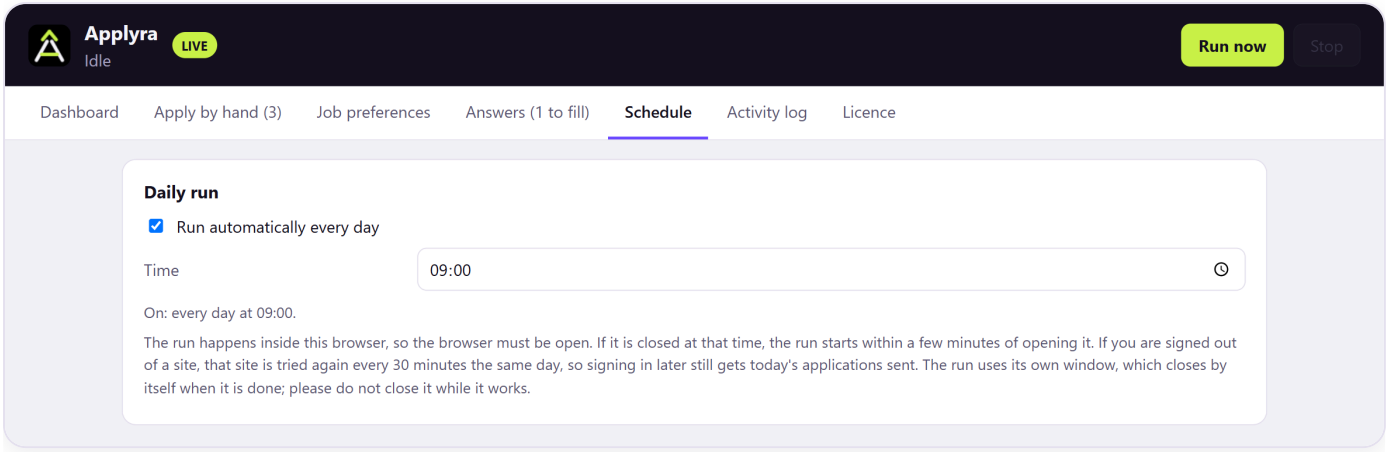


Activity log: one line per step, with every job applied to, skipped or failed.

10 Schedule a daily run

1. Open the **Schedule** tab.
2. Tick **Run automatically every day** and choose a **Time**, e.g. 09:00.

The run happens inside your browser, so **the browser must be open** (the laptop on and not asleep) at that time. If it's closed, the run starts within a few minutes of opening it. Freshly posted jobs get the most attention, so a morning run works well.

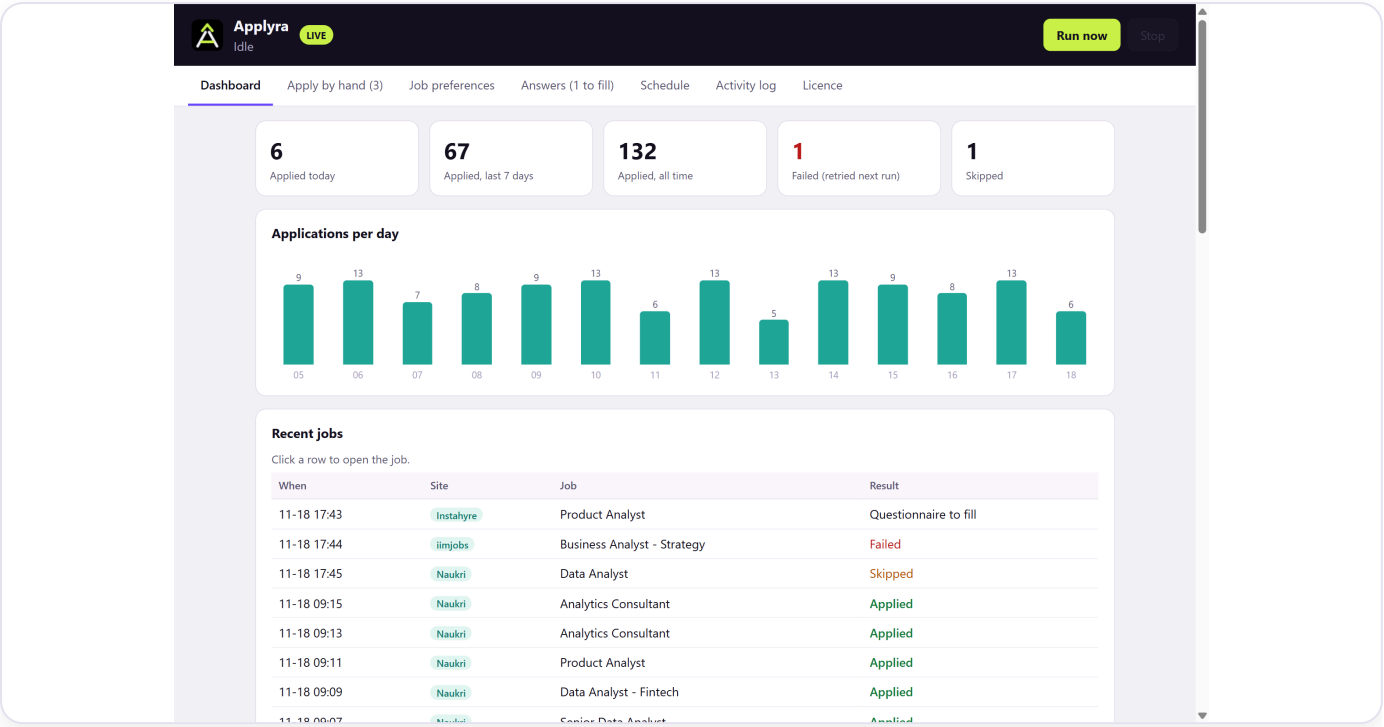


11 Every day: what to check

Two minutes a day keeps Applyra applying well.

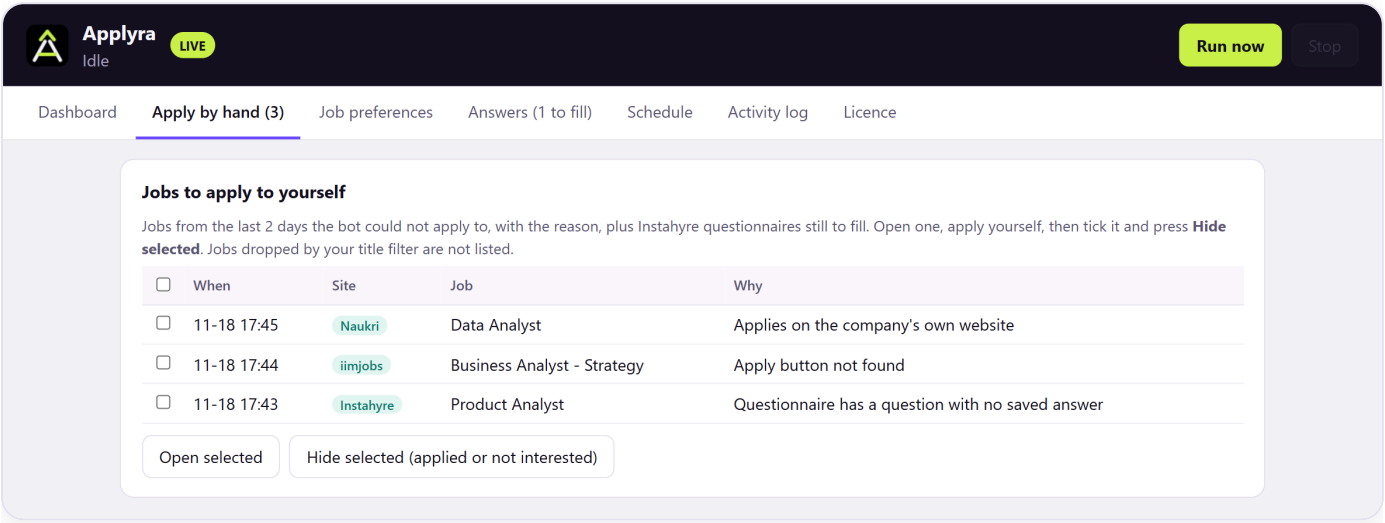
Dashboard

Applications today, this week and all time, a chart per day, and the latest jobs with their result. Click any row to open that job.



Apply by hand

Jobs from the last 2 days that Applyra couldn't apply to, with the reason (for example, the job applies on the company's own website). Tick the ones you want, click **Open selected**, apply yourself, then click **Hide selected**.



Answers (... to fill)

If the Answers tab shows a number, answer those questions so the next run can apply to those jobs too.

12 Updates, help and FAQ

Updating to a new version

1. Download the newest ZIP from **applyraofficial.com**.
2. Extract it **over your existing Applyra folder** (replace the files), keeping the same folder.
3. Open `chrome://extensions` and click the **reload** ↻ arrow on the Applyra card.

Your settings, answers and history stay. If you ever reinstall from a new folder, first use **Licence → Download a backup of my data**.

FAQ

The badge still says DRY RUN	Either Dry run is ticked (Job preferences → Safety), the licence isn't active (Licence tab), or your profile isn't complete.
"Key not valid" / key rejected	Copy the key again from the email, with no spaces. If it was activated in another browser, email us to move it.
Nothing applied on one site	You're probably signed out of that site. Sign in again in the same browser; check the Activity log for the reason.
A site stopped mid-run	After 5 failures in a row a site is paused for that run, to protect your account. It tries again next run.
Does my laptop need to be on?	Yes, with the browser open at the scheduled time.
Can I use one key on two laptops?	One key works in one browser at a time. Email us to move it to a new one.
Renewing	Licence → **Buy / renew a licence**, pick a plan and pay. Your same key is extended; nothing to paste again.

Need help?

Email **support@applyraofficial.com** or message **@applyra.official** on Instagram. Include your licence key (or payment ID) and a screenshot of the Activity log if something went wrong. A person replies.

Applyra is not affiliated with, or endorsed by, Naukri.com (Info Edge), iimjobs or Instahyre. Screenshots in this guide use made-up sample data.